

The College of Arts & Sciences considers student collaboration and creative endeavors to be a vital part of a student's education. Therefore, the college has established the Student Competition/Performance Award to make possible student participation in events such as the Model UN, Ethics Bowl, Collegiate Leadership Competition, and performances. Faculty advisors/sponsors with student groups demonstrating dedication to competitions and/or performances may apply for the awards. Awards are available up to \$1,000 and there must be some support provided by the Department.

## Guidelines

### Applications

- x Applications should be completely filled out by the faculty advisor/sponsor
- x Applications must be endorsed by the department chair.
- x Evidence of acceptance to the competition/performance should be provided if possible
- x Applications must be submitted prior to travel

### Other Requirements

- x Student must be a current NKU student both at the time of the competition/performance and at the time of funding disbursement. So if a student graduates in May and travels after graduation date they will not be eligible for this funding.

### Award Funds

- x Funds may only be applied to competition/performance related expenses including airfare, mileage, lodging, parking, and registration fees.
- x For groups requesting funds, the students and faculty agree to follow all University rules and regulations related to student travel. Funds allowable by University regions will only be reimbursed after completion of trip with proper documentation. Students may want to familiarize themselves with student travel regulations established by the Comptroller's Office at <https://inside.nku.edu/comptroller/travel/student.html>
- x Award funds are discretionary and based on availability of funds.

### Reporting

- x The faculty advisor/sponsor is required to report on the competition/performance (pictures are strongly encouraged), prior to September 1 of the following year. Please provide a summary of what students learned and what they gained from this experience. Reports can be submitted to Dr. ) (U ) Associate Dean at [@nku.edu](mailto: @nku.edu).

Applications are accepted on a rolling basis approximately one month prior to travel. Please complete the following application, obtain the department chair signatures, and attach required documentation. Applications can be emailed to Dr. ) (U ) , Associate Dean at 937.753.1801 or 937.753.1802.

Complete the form describing the competition/performance in which the students will participate. Send to [ce@nku.edu](mailto:ce@nku.edu) by the deadline. Decisions regarding funding will be made as soon as possible by tg (as)TJ t